

## **Steering Committee Meeting July 17, 2009**

**In Attendance:** Mary Grisco, Sarah Grosshuesch, Tari O'Connor, Stephanie Birch, Mary Bell, Sarah Skeel

**Next meeting:** Nancy is arranging meetings with Carol Comeau and the school board in late Aug/early Sep. Once those dates are set, Tari will send a doodle poll to the group to find a steering committee meeting time at least a week in advance of the meeting with Carol Comeau. This will probably be the week of 8/17 or 8/24.

- **Community Engagement Committee –**

- The group met with Clark principal Cessilye Williams on July 15. Liz is drafting a community engagement plan based on meeting, and the committee will discuss it when they meet on 7/20. Some highlights:
  - Cessilye was very supportive, but is cautious about creating too many expectations on the part of parents and community groups about a school clinic. Community groups would be best engaged once services are determined and providing them is a certainty. She talked about several ways that the school communicates with parents that could also be used to share information or solicit input about health services.
  - She is comfortable with immunizations and sports physicals as initial services; they are directly related to school requirements, and would remove barriers for kids to attend school. She expressed that additional services would be best added later. She seemed to feel more comfortable with talking about school health services or a school health center rather than a “clinic.”
- The committee is organizing, at Cessilye's request, a small health fair for students with health information and immunizations during registration. Steering committee members were asked to volunteer time to cover the tables at the event or provide a nurse to give immunizations. The fair is Aug. 4, 5, 6 from 8am -3pm and additionally 4pm -7pm on Aug 5. Mary Grisco will send out volunteer requests.

- **Logistics Committee –**

- Mary Bell shared the equipment list and costs that the committee has compiled. A few items still need to be priced, but the list currently runs to about \$13k. The equipment list will be updated and posted on the website.
- She discussed the space after seeing it during the Clark Tour on July 15. Limitations included traffic flow and lack of reception space. Kids would have to filter through the school's main office space and possibly the nurse's office to get to the room. The size was determined to be adequate for a single provider at a time.
- Mary and Nancy had a demo of DHHS's Insight medical records system on 7/15. They thought this system would be a good choice for SBHC records as it is already supported, in use, and extra licenses would be cheaper to acquire than a new system.
- Clover has some equipment she can donate that may meet the clinic's needs.

- **Services, Partner Recruitment, Funding Committee –**
  - The group shared the latest version of their work plan.
  - Priority areas include identifying and prioritizing services and identifying and recruiting partners.
  - Tari spoke with Bruce Chandler about gaps in services for Clark kids. He mentioned sports physicals, immunizations, behavioral health services, and nutritional counseling as services most needed by Clark kids, and thought sports physicals would be the most popular service for parents.
  - No movement has been made on a provider survey.
  - The committee determined that in order to identify and prioritize services they should work with the Evaluation Committee on the development of the logic model. Both committees met on July 13 and completed a large portion of the logic model; they will meet again to complete it on July 27.
  - A potential funding opportunity – CMS is funding grants to expand Medicaid and CHIP enrollment. While these grants do not fund direct services, ensuring that as many kids as possible are enrolled in these programs can help when we bill for services. Mary G mentioned that she and others have been encouraging the state to convene a meeting to allow interested parties to discuss potential plans; she will keep the group posted. The state does not plan to apply.
  
- **Evaluation Committee –**
  - This committee met with the Services, partners and funding committee to work on the Logic Model.

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